



Enfield Disability Action

ENFIELD DISABILITY ACTION

(Company Limited by guarantee)

(Reg. No. 3937507)

FINANCIAL STATEMENTS

for the year ended 31 March 2011





Chair:

J Slater

Vice Chair:

J Drinkwater

Secretary:

B Litchfield

Auditors

Derek Rothera & Company
Chartered Accountants
Units 15 & 16
7 Wenlock Road
London
N1 7SL

Bankers

Charity Aid Foundation
25 Kings Hill Avenue
Kings Hill, West Malling
Kent ME19 4JQ

Registered Office:

Community House
311 Fore Street
Edmonton
London
N9 0PZ

Registered Charity No.:

1082063



Report of the Directors for the year ended 31 March 2011

The directors submit their report together with the audited financial statements for the year ended 31 March 2011.

Review of operations

Enfield Disability Action was incorporated on 1 March 2000 as a company limited by guarantee, and took over the operations of Enfield Disablement Association on 30 September 2000 (see note 4 to the financial statements).

The company is established for charitable purposes and does not trade for profit. Its principal activity during the year was the promotion of charitable purposes for the benefit of people with disabilities and their carers by the advancement of education, the protection of health and the relief of poverty, sickness and distress and the elimination of discrimination.

The company's total income for the year amounted to £ 996,766 (2010 - £904,478) of which £887,270 (2010 - £781,625) constituted Grant/SLA/Contract funding.

Reserves

The balance of Restricted and Unrestricted (including designated) funds amounting to £452,167 (2010 - £387,762) is to be carried forward.

Directors

The names of the people who, at any time during the year were directors of the company are:

J. Drinkwater
J. Finch
A. Kralik
M. Torkmani
T. Anang

M Randall
J. Slater
Umran Kadir (Appointed 28.10.10)

Directors' responsibilities

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that year. In preparing those financial statements the directors are required to:

- (i) select suitable accounting policies and then apply them consistently;
- (ii) make judgements and estimates that are reasonable and prudent;
- (iii) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue its operations.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company, and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.



Report of the Directors for the year ended 31 March 2011 (Continued)

Auditors

A resolution proposing the appointment of an auditor to the company will be put to the members at the Annual General Meeting.

Dated: 14 October 2011

BY ORDER OF THE BOARD

Community House
311 Fore Street
Edmonton
London
N9 0PZ

Barbara Litchfield
Company Secretary



Independent Auditors Report to the Members of Enfield Disability Action for the Year Ended 31 March 2011

We have audited the financial statements of Enfield Disability Action for the year ended 31 March 2011 set out on pages 6 to 16 which have been prepared under the historical cost convention and the accounting policies set out on page 8.

Respective responsibilities of the directors and auditors

As described on page 2 the company's directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 2006. We also report to you if, in our opinion, the Report of the Directors is not consistent with the financial statements, if the company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and other transactions is not disclosed.

We read the Report of the Directors and consider the implications for our report if we become aware of any apparent misstatements within it.

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements:

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice, of the state of the company's affairs as at 31 March 2011 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended, and
- have been properly prepared in accordance with the Companies Act 2006, and
- Are consistent with the Directors' Report.

Derek Rothera and Company
Chartered Accounts
& Registered Auditors

Derek Rothera (FCA)
Date



The Statement of Financial Activities For the year ended 31 March 2011

	Note	Unrestricted fund (£)	Restricted funds (£)	Designated fund (£)	2011 Total (£)	2010 Total (£)
Incoming resources						
Incoming resources from generated funds:						
Voluntary income	5	214	360	-	574	545
Investment income		1,478	-	-	1,478	770
		1,692	360	-	2,052	1,315
Incoming resources from charitable activities:						
Grants/SLA/Contract funding	7	484,293	402,977	-	887,270	781,625
Administration fees		93,963	-	-	93,963	86,986
Quality Mark support		-	6,550	-	6,550	7,175
Other incoming resources		1,427	5,504	-	6,931	27,377
Total incoming resources	16	581,375	415,391	-	996,766	904,478
Resources expended						
Charitable expenditure:						
		project short name				
Disability groups resourcing and consultation		EDA	231,684	-	231,684	167,635
Information & advice provision		DIAP & EAPP	-	191,512	191,512	242,902
Support for deaf people		Deaf SS/Deaf SP	-	82,264	82,264	67,024
Self advocacy forum and advocacy provision		Advocacy	33,621	-	33,621	28,742
Support for people with Cancer		CancerLIFE	-	46,473	46,473	51,271
Support for disabled people to access independent lifestyles		ILP	-	54,089	54,089	64,310
Support for D. P. users		Udirect	286,869	-	286,869	231,382
			552,174	374,338	926,512	853,266
Governance Cost			2,392	3,457	5,849	15,370
Total resources expended	17		554,566	377,795	932,361	868,636
Net incoming/(outgoing) resources for the year/Net movement in funds						
			26,809	37,596	64,405	35,842
Total funds brought forward at 1 April 2010						
			85,265	146,997	155,500	387,762
			112,074	184,593	155,500	452,167
Transferred between funds						
			(30,743)	-	30,743	-
Total funds carried forward at 31 March 2011			81,331	184,593	186,243	452,167

The Designated funds are unrestricted funds.

The Statement of Financial Activities includes all gains and losses recognised in the year. All Income resources and resources expended derive from continuing activities



Balance Sheet at 31 March 2011

	Note	£	2011 (£)	£	2010 (£)
ASSETS					
Fixed assets					
Tangible assets	9		23,746		29,482
Current assets					
Debtors	19	68,394		16,867	
Cash at bank and in hand		412,365		373,688	
		480,759		390,555	
Creditors: amounts falling due within one year					
Creditors	20	48,438		27,175	
Accruals	21	3,900		5,100	
		52,338		32,275	
Net current assets	22		428,421		358,280
Total assets less current liabilities	23		452,167		387,762
Represented by					
Unrestricted funds	11		81,331		85,265
Restricted funds	11		184,593		146,997
Designated funds	11		186,243		155,500
			452,167		387,762

Designated funds are unrestricted funds

The financial statements have been prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by Board on 14 October 2011 and authorised to sign on their behalf by:

J Slater _____ Chair and Director

J Drinkwater _____ Vice Chair and Director



Notes to the Financial Statements for the Year Ended 31 March 2011

1. Company status

The company is limited by guarantee and does not have a share capital. The guarantee of each member is limited to £1.

2. Accounting convention

The financial statements have been prepared under the historical cost convention.

3. Accounting policies

(a) General

The financial statements have been prepared in accordance with the fundamental accounting concepts and relevant accounting standards. They have also been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities, published in March 2005.

(b) Incoming resources

Incoming resources include Grant and SLA funding and are included in the financial statements on a receivable basis.

(c) Expenditure

Expenditure is included in the financial statements when incurred and includes unrecoverable VAT. Most costs are directly attributable to charitable activities. Charitable expenditure comprises those costs incurred by the charity in the delivery of its services for its beneficiaries. It includes direct costs and indirect support costs.

Governance costs include the costs of meeting the constitutional and statutory requirements of the charity and the costs of general management of the charity.

(d) Depreciation

Tangible fixed assets are depreciated at the following rates per annum:

Motor vehicle	-	25% straight line
Office furniture and fittings	-	20% straight line
Office equipment	-	20% straight line

Paintings are not depreciated as they are not expected to decrease in value in the foreseeable future.

4. Transfer of operations

Enfield Disability Action was incorporated on 1 March 2000 as a company limited by guarantee, for the purpose of taking over the operations of Enfield Disablement Association. The Association's operations together with its funds, assets and liabilities were transferred to the company on 30 September 2000.



Notes to the Financial Statements for the Year Ended 31 March 2011

5. Operating income

	2011 (£)	2010 (£)
Operating income arose entirely in the UK and was made up as follows:		
Voluntary income:		
Membership fees	-	25
Donations	574	520
	574	545
Incoming resources from charitable activities	987,783	875,786
Other incoming resources	8,409	28,147
	996,766	904,478

6. Operating charges

Operating results stated after charging

Auditors remuneration – external audit	3,900	5,100
Depreciation and other amount written off tangible assets	9,921	12,160
	13,821	17,260



Notes to the Financial Statements for the Year Ended 31 March 2011 continued

7. Grants/SLA/Contract funding

	EDA	DIAP	EAPP	Advocacy	Deaf SS	Deaf SP	ULO	CancerLIFE	ILP	Udirect	2011 Total	2010 Total
	£	£	£	£	£	£	£	£	£	£	£	£
LBE*	134,775	91,664	-	41,946	43,006	43,000	-	-	33,650	294,901	682,942	618,620
NHS Enfield	-	-	-	-	-	-	-	47,197	28,172	-	75,369	75,369
Big Lottery	-	-	116,288	-	-	-	-	-	-	-	116,288	82,636
Other Grant	12,671	-	-	-	-	-	-	-	-	-	12,671	5,000
	147,446	91,664	116,288	41,946	43,006	43,000	-	47,197	61,822	294,901	887,270	781,625

* LBE – London Borough of Enfield

8. Staff costs

	2011 £	2010 £
Staff costs during the year amounted to:	679,627	620,898

No employee's emoluments exceeded £70,000.

The average weekly number of permanent employees during the year was 21 (2010 - 21).

No director / trustee received any remuneration from the company during the year.

The company contributes to the London Borough of Enfield's pension scheme for 1 employee. This is a defined benefit final salary scheme. The company also contributed to defined contributions stakeholder and private pension schemes for 7 other employees. The total of the company's contribution in the year amounted £18,724



Notes to the Financial Statements for the Year Ended 31 March 2011 continued

9. Tangible fixed assets

	Paintings £	Motor vehicle £	Office furniture and fittings £	Office equipment £	Total £
Cost/Valuation					
Balance at 31.3.10	1,700	15,000	15,286	136,460	168,446
Additions:					
EDA	-	-	-	1,559	1,559
DIAP	-	-	-	27	27
EAPP	-	-	-	2,478	2,478
Advocacy	-	-	-	19	19
Deaf SS	-	-	-	19	19
Deaf SP	-	-	-	19	19
ULO	-	-	-	-	-
CancerLIFE	-	-	-	19	19
ILP	-	-	-	20	20
UDirect	-	-	-	24	24
Balance at 31.3.11	1,700	15,000	15,286	140,644	172,630
Depreciation					
Balance at 31.3.10	-	15,000	15,175	108,789	138,964
EDA	-	-	108	2,025	2,133
DIAP	-	-	-	882	882
EAPP	-	-	-	2,210	2,210
Advocacy	-	-	-	554	554
Deaf SS	-	-	-	89	89
Deaf SP	-	-	-	535	535
ULO	-	-	-	438	438
CancerLIFE	-	-	-	600	600
ILP	-	-	3	930	933
UDirect	-	-	-	1,547	1,547
Balance at 31.3.11	-	15,000	15,286	118,599	148,885

Notes to the Financial Statements for the Year Ended 31 March 2011 continued

9. Tangible fixed assets (continued)

	Paintings £	Motor vehicle £	Office furniture and fittings £	Office equipment £	Total £
Net book value					
At 31.3.10					
EDA	1,700	-	-	1,338	3,038
DIAP	-	-	-	2,415	2,415
EAPP	-	-	-	6,555	6,555
Advocacy	-	-	-	1,128	1,128
Deaf SS	-	-	-	15	15
Deaf SP	-	-	-	1,433	1,433
ULO	-	-	-	1,344	1,344
CancerLIFE	-	-	-	904	904
ILP	-	-	-	1,346	1,346
UDirect	-	-	-	5,567	5,567
Balance at 31.3.11	1,700	-	-	22,046	23,746
Net book value					
At 31.3.10					
EDA	1,700	-	108	1,804	3,612
DIAP	-	-	-	3,270	3,270
EAPP	-	-	-	6,287	6,287
Advocacy	-	-	-	1,663	1,663
Deaf SS	-	-	-	85	85
Deaf SP	-	-	-	1,949	1,949
ULO	-	-	-	1,782	1,782
CancerLIFE	-	-	-	1,485	1,485
ILP	-	-	3	2,256	2,259
UDirect	-	-	-	7,090	7,090
Balance at 31.3.10	1,700	-	111	27,671	29,482

10. Analysis of net assets between funds

	General Fund (£)	Restricted funds (£)	Designated funds (£)	Total (£)
Tangible fixed assets	4,382	19,364	-	23,746
Cash at bank and in hand	226,122	-	186,243	412,365
Other net current assets/(liabilities)	(149,173)	165,229	-	16,056
	81,331	184,593	186,243	452,167

Notes to the Financial Statements for the Year Ended 31 March 2011 continued

11. Funds

	Balance at 31/3/10 £	Incoming Resources £	Resources Expended £	Transferred £	Balance at 31/3/11 £
Restricted funds					
DIAP	34,621	98,679	(98,093)	-	35,207
EAPP	25,943	116,288	(94,944)	-	47,287
Deaf SS	29,509	43,091	(40,100)	-	32,500
Deaf SP	4,153	43,000	(42,718)	-	4,435
CancerLIFE	18,868	52,511	(47,264)	-	24,115
ILP	33,903	61,822	(54,676)	-	41,049
	146,997	415,391	(377,795)	-	184,593
Unrestricted funds					
Unrestricted funds					
EDA (including ULO)	6,579	244,478	(232,205)	-	18,852
Advocacy	25,651	41,946	(33,877)	(10,069)	23,651
UDirect	53,035	294,951	(288,484)	(20,674)	38,828
Designated funds (unrestricted)					
	155,500	-	-	30,743	186,243
	387,762	996,766	(932,361)	-	452,167

Please refer to directors/trustees' report for the detailed descriptions and explanation for the purposes for each unrestricted fund

Designated funds are unrestricted reserves designated for fixed assets investment, room bookings fees, redundancy and other contingency

12. Capital commitments

There were no capital commitments at 31 March 2011.
(31 March 2010 - None)

13. Contingent liabilities

There were no contingent liabilities at 31 March 2011.
(31 March 2010 - None)

14. Related parties transactions

One of the trustees' spouse was employed during the year 2010/11 on freelance, commercial terms, for a total fee of £150.

The executive's grandson was employed during the year 2010/11 on freelance, commercial terms, for a total fee of £1,819.

Total trustees reimbursed expenses during the year 2010/11 were £111.



Detailed Income and Expenditure Account for the year ended 31 March 2011

	Note	EDA	DIAP	EAPP	Advocacy	Deaf SS	Deaf SP	CancerLIFE	ILP	Udirect	Designated Funds	2011 Total	2010 Total
		£	£	£	£	£	£	£	£	£	£	£	£
Income													
Grants/SLA/Contract funding	15	147,446	91,664	116,288	41,946	43,006	43,000	47,197	61,822	294,901	-	887,270	781,625
Membership fees	-	-	-	-	-	-	-	-	-	-	-	-	25
Donations	214	265	-	-	-	85	-	10	-	-	-	574	520
Quality Mark support	-	-	6,550	-	-	-	-	-	-	-	-	6,550	7,175
Administration fees	93,963	-	-	-	-	-	-	-	-	-	-	93,963	86,986
Office and other services	277	100	-	-	-	-	-	-	-	50	-	427	1,296
Consultancy	1,100	100	-	-	-	-	-	5,304	-	-	-	6,504	25,055
Interest receivable	1,478	-	-	-	-	-	-	-	-	-	-	1,478	770
Sundry	-	-	-	-	-	-	-	-	-	-	-	-	1,026
	16	244,478	98,679	116,288	41,946	43,091	43,000	52,511	61,822	294,951	-	996,766	904,478
Expenditure													
Revenue													
Recruitment	360	-	-	-	-	-	-	-	-	-	-	360	3,553
Salaries	150,107	74,133	68,230	16,442	33,749	33,815	34,358	42,489	226,303	-	-	679,627	606,442
Sessional workers	1,819	-	-	12,224	-	-	608	-	-	-	-	14,651	14,456
Administration fees	-	11,500	8,944	2,000	4,500	3,500	7,500	7,500	46,143	-	-	91,587	86,986
Publicity	217	13	178	13	13	13	13	13	83	-	-	556	1,032
Printing and stationery	522	1,200	1,188	362	351	351	339	409	801	-	-	5,523	6,089
Postage	1,545	71	218	90	84	65	212	34	1,927	-	-	4,246	3,897
Telephone	340	1,383	290	156	172	172	55	484	692	-	-	3,744	3,394
Travel – Staff	157	75	157	79	6	6	56	-	1,747	-	-	2,283	2,164
Travel – Volunteers	139	2,063	4	-	-	-	505	86	7	-	-	2,804	3,409
Subsistence	817	1,750	324	182	95	96	122	112	576	-	-	4,074	3,641
Training – Staff	107	2,197	453	320	-	-	-	-	1,536	-	-	4,613	348
Training – Volunteers	-	288	-	-	-	-	44	-	-	-	-	332	130
Books and journals	-	107	39	-	-	-	127	-	12	-	-	285	431
Subscriptions	72	339	121	72	99	99	71	131	146	-	-	1,150	1,955
Room hire	32	-	753	(350)	(764)	556	(384)	(352)	669	-	-	160	3,143
		156,234	95,119	80,899	31,590	38,305	38,673	43,626	50,906	280,642	-	815,994	741,070

Detailed Income and Expenditure Account for the year ended 31 March 2011 continued

	Note	EDA	DIAP	EAPP	Advocacy	Deaf SS	Deaf SP	CancerLIFE	ILP	Udirect	Designated Funds	2011 Total	2010 Total
		£	£	£	£	£	£	£	£	£	£	£	£
Balance brought forward		156,234	95,119	80,899	31,590	38,305	38,673	43,626	50,906	280,642	-	815,994	741,070
Events	421	106	864	98	128	128	267	92	509	-	-	2,613	6,183
Training sessions	-	-	5,163	-	-	-	-	-	-	-	-	5,163	1,041
Insurance	283	471	349	167	170	2,018	168	345	994	-	-	4,965	4,751
Quality Mark support	-	-	1,876	500	750	750	1,500	1,500	2,050	-	-	8,926	7,175
Accommodation	71,283	-	-	-	-	-	-	-	-	-	-	71,283	71,283
Maintenance and renewals	46	40	119	22	65	22	62	22	37	-	-	435	3,920
Communications	26	11	691	10	11	11	170	43	10	-	-	983	4,720
IT software and support	734	768	1,416	678	307	298	78	246	1,076	-	-	5,601	-
Depreciation	2,571	882	2,210	554	89	535	600	933	1,547	-	-	9,921	12,160
Sundries	86	5	523	2	2	2	2	2	4	-	-	628	217
Unspent grant repayment	-	-	-	-	-	-	-	-	-	-	-	-	1,214
		231,684	97,402	94,110	33,621	39,827	42,437	46,473	54,089	286,869	-	926,512	853,266
Governance cost													
Audit and accountancy	328	468	464	156	218	226	265	472	1,303	-	-	3,900	5,100
Legal and professional fees	193	223	370	100	55	55	526	115	312	-	-	1,949	10,270
Total expenditure	17	232,205	98,093	94,944	33,877	40,100	42,718	47,264	54,676	288,484	-	932,361	868,636
Surplus/(Deficit) of income over Expenditure		12,273	586	21,344	8,069	2,991	282	5,247	7,146	6,467	-	64,405	35,842
Funds brought forward		6,579	34,621	25,943	25,651	29,509	4,153	18,868	33,903	53,035	155,500	387,762	351,920
		18,852	35,207	47,287	33,720	32,500	4,435	24,115	41,049	59,502	155,500	452,167	387,762
Transfer between funds		-	-	-	(10,069)	-	-	-	-	(20,674)	30,743	-	-
Funds carried forward		18,852	35,207	47,287	23,651	32,500	4,435	24,115	41,049	38,828	186,243	452,167	387,762



Detailed Balance Sheet at 31 March 2011

	Note	EDA	DIAP	EAPP	Advocacy	Deaf SS	Deaf SP	CancerLIFE	ILP	Udirect	Holding Account	2011 Total	2010 Total
		£	£	£	£	£	£	£	£	£	£	£	£
ASSETS													
Fixed assets													
Tangible assets (A)	18	4,382	2,415	6,555	1,128	15	1,433	904	1,346	5,567	-	23,746	29,782
Current assets													
Debtors	19	-	-	-	12,375	120	131	190	4,878	50,700	-	68,394	16,867
Cash at bank and in hand		389,733	-	-	-	-	-	-	-	-	22,362	412,365	373,688
		389,733	-	-	12,375	120	131	190	4,878	50,700	22,362	480,759	716,302
Creditors: amounts falling due within one year													
Creditors	20	5,091	11	890	4,920	4,059	556	7,657	1,328	1,294	22,632	48,438	27,175
Accruals	21	328	468	464	156	218	226	265	472	1,303	-	3,900	5,100
		5,419	479	1,354	5,076	4,277	782	7,922	1,800	2,597	22,362	52,338	358,022
Net current assests/(liabilities) (B)	22	384,314	(479)	(1,354)	7,299	(4,157)	(651)	(7,732)	3,078	48,103	-	428,421	358,280
Total assets less current liabilities (A+B)		388,696	1,936	5,201	8,427	(4,142)	782	(6,828)	4,424	53,670	-	452,167	387,762
Represented by													
Unrestricted funds		18,852	-	-	23,651	-	-	-	-	38,828	-	81,331	6,579
Restricted funds		-	35,207	47,287	-	32,500	4,435	24,115	41,049	-	-	184,593	225,683
Designated funds		155,500	-	-	10,069	-	-	-	-	20,674	-	186,243	155,500
	23	174,352	35,207	47,287	33,720	32,500	4,435	24,115	41,049	59,502	-	452,167	387,762

Designated funds are unrestricted